

BUDGET PLAYBOOK
2011 Budgeting Cycle

October/November

Post Fairshare Requests and Budget Requests on line and mail to Parishes and Commissions. These are due back to the Diocese by November 30th. Not to be considered if not returned by deadline.

December

Post Fairshare Acceptance and Budget Requests on line and send to Council Members.

January

Council Meeting and Priority setting. The expectation is that Commission chairs or their representative will attend this meeting to present request.

February

Prepare Budget

March

Finance Committee Meeting- approved proposed budget
Council Committee Meeting- approved proposed budget

April

Finalize proposed budget, update Fairshare acceptance and post on web for Review by Delegates and Convocations.

May

If necessary, Finance meets to revise budget for convention, consults with Diocesan Council and then posts revised proposed budget on web.

June

Convention meets and approves budget. As concerns are to be addressed earlier in the process no changes on the floor are anticipated. Any unaddressed concerns by the time of Convention will be noted and reviewed and acted upon by Finance and Diocesan Council in January.